

MC HENRY COUNTY EMERGENCY TELEPHONE SYSTEM BOARD
MEETING MINUTES
December 20, 2012

Chairman Art Weber called the McHenry County Emergency Telephone System Board to order December 20, 2012, at 10:10 AM at the City of Crystal Lake Municipal Building, Crystal Lake, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Chairman Art Weber, Chief Ken Caudle, D.C. John Birk (10:40 AM), Undersheriff Andy Zinke, Sgt. Rich Solarz, Suzanne Artinghelli, Linda Luehring, Deb Palmsiano, and Mike Vest.

MEMBERS ABSENT: Chief Tom Sanders, Director David Christensen, Sgt. Chip Amati, and Private Citizen John Shay.

STAFF IN ATTENDANCE: Tiki Carlson, Coordinator

VISITORS: Don Burr, SEECOM; Mary Christiansen, ALFPD.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Sgt. Solarz, second by Linda Luehring, to accept the November 15, 2012 minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: None.

TREASURER REPORT: The Treasurer's report was submitted. Balance as November 30, 2012 was \$2,950,717.17 in the General Account. Tiki was asked about the "Wireless Surcharge #3 and Wireless Surcharge #4". She advised those were funds placed into CD's a number of years back that we keep rolling until the funds need to be expended at which time they will be deposited into the E-911 account.

MOTION: by Mike Vest, second by Chief Ken Caudle, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Artinghelli, Caudle, Luehring, Palmsiano, Solarz, Vest, Zinke, and Weber. Members voting NAY: none. Motion passed.

BILLS: Monthly bills were submitted.

MOTION: by Mike Vest, second Deb Palmsiano, to approve the 290001 expenditures in the amount of \$512,714.92 for the month of December. A roll call vote was taken. Members voting AYE: Artinghelli, Caudle, Luehring, Palmsiano, Solarz, Vest, Zinke, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: No Report

TECHNICAL: Ryan provided his technology report for board review.

PERSONNEL: Chairman Weber informed the board that the direction recommended by the Voorhees Report will begin after the first of the year. Staff will be looking for availability in February or March for a full day session for board members on ETSB strategic planning, and board member responsibility.

TRAINING: Suzanne Artinghelli advised EMD vendor demonstrations have been scheduled for January 9th at the Woodstock Police Department. She will be sending out information to the committee members. There was further discussion regarding the procurement process for the County and if there were any restrictions. Tiki will meet with the Central Purchasing Director after the first of the year.

Chief Caudle has scheduled a demonstration of the ETI fire software for the departments actively using VisionFIRE. It will take place 9:00 AM on Wednesday January 9th at Huntley Fire Station 4 on Algonquin Road. A quote was received last week for the data conversion from VisionFIRE to ETI. It will be reviewed to verify all data elements have been addressed.

PSAP: no report

DISCUSSION/INFORMATION:

It was asked of the board and staff if a formal, or informal, request had been submitted by McHenry Police Department regarding an expansion to the dispatch center to add 3 fire positions to accommodate the four agencies from the North Quad. Chairman Weber advised no such request has been made. This led into additional discussion regarding fracturing of services, how landline and wireless 9-1-1 calls would be routed (either by Police or Fire), and what determination that would have on primary and secondary PSAP's.

Linda Luehring inquired about the policy for PSAP Fund Distribution, and that it would be presented after the first of the year. Tiki advised a draft would be ready for the next meeting.

D.C. John Birk, McHenry PD, introduced himself to the board. He apologized for not being in attendance at the prior meetings, however he is enrolled in Staff and Command, and the class goes through January 2013.

MOTION: by Linda Luehring, second by Suzanne Artinghelli, to adjourn at 10:50 AM. All members present voted AYE. Motion passed.

<p>The next meeting is Thursday January 17, 2013 **9:00 AM Woodstock Police Department**</p>
--